## **COMPLAINT REGISTRATION FORM**



- Please complete in BLOCK CAPITALS and give a definite answer to each question
- Use a separate paper if the space provided for the answer is not enough

Insured Details				
Please provide contact details.				
Name of Complainant:				
Name of patient (where applicable):				
Date of complaint				
Contact Information:	PO Box:	City:		Country:
	Tel:		Mob:	
	Email ID:			

<b>Policy Details</b>					
Please provide the policy detail. Please ensure correctness of the details provided.					
Policy No:		Certificate / Member No:			
Policy Type:					
Insurance Con	npany Name:				

Detail of the complaint					
Please give exact description of the complaint. If there are any documents supporting the complaint, please provide as attachments					
Description of the complaint					
For Office Use Only					
Complaint Ref No:					
Signature	Date	Place			
***PLEASE SEND THIS FORM TO:					



Bringing Clarity To Life | 800-PETRA

clarity@insurewithpetra.com insurewithpetra.com









